Beach Volleyball Refereeing Courses

GENERAL REGULATIONS

2011 Edition
BEACH VOLLEYBALL REFEREES COURSES
GENERAL REGULATIONS

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1. **GENERAL PRINCIPLES**

Only National Federations, Development Centres and Continental Confederations may organise Beach Volleyball Refereeing Courses. Courses that do not conform to these Regulations are not granted official FIVB recognition.

2. **TYPES OF COURSES**

2.1 Referees can be qualified at:
- national courses (see Section 3)
- international candidate courses (see Section 4)
- continental candidate courses (see Section 5)

2.2 Refresher courses (see Section 6) do not qualify referees but can be organized either at national or international level.

2.3 National courses, international candidate courses, continental courses and refresher courses can be organised by a National Federation, by a Continental Confederation or by the FIVB.

2.5 The FIVB sponsors each year one refereeing course with international participation, per Development Centre.

2.6 Courses held by NFs/Confederations are staged under the exclusive financial responsibility of the organisers.

3. **GUIDELINES FOR THE ORGANIZATION OF NATIONAL COURSES**

Courses run by National Federations are recognised by the FIVB if previously approved by the latter. They differ from the Development Centre courses in that the FIVB has no financial obligations.

National Federations establish their own procedures for nomination of national referees and then may register them with the FIVB Secretariat (Articles 2.1.2.1. and 2.1.3.2, FIVB Sports Regulations). However, the FIVB makes the following recommendations.

3.1 **APPLICATION**

The request to hold national referee courses with FIVB instructors must be submitted by the standard forms under **C-BVB1 and C-BVB2**, which can be copied form the Beach Volleyball Referee Course’s Regulations.

Applications must be submitted to the FIVB Volleyball Events Department in writing by **November 30th of each year**.
3.2 PARTICIPANTS

a) Entry conditions

When a NF applies for the organisation of a national course with FIVB instructors and if no referee training exists in the country, participants should be former players or sportsmen who have some practical knowledge of Beach Volleyball.

b) Age limit

Minimum 18 years, Maximum 35 years.

c) Working language

English, French, Spanish, Arabic and Portuguese. Translation into the national language may be provided by the organiser.

d) Entries

Maximum 20 participants (per two instructors), taking facilities into consideration. In principle no entry fee is requested from the participants; at the organizing Federation’s discretion.

e) Medical conditions

Good physical condition. The National Federation is advised to request a medical certificate from the participants (C-BVB5).

3.3 INSTRUCTORS

Instructors must be either the President or a member of the organising Federation’s Refereeing Commission, or an experienced International Beach Volleyball Referee. They must have complete knowledge of refereeing theory (Official Beach Volleyball Rules) and practice (Refereeing Guidelines and Refereeing Techniques and Protocols) as well as some teaching experience.

If FIVB instructors are requested by the organisers for its national programmes, they are nominated by the IRC upon recommendation of the Beach Volleyball Refereeing Commissioner.

3.4 DURATION

The duration should be five to seven days to include at least two days of theory and three days of practical refereeing. The program can be adjusted to suit local conditions, but should contain at least 24 hours of theoretical instruction, which can include time during the practical sessions. Every participant will have to officiate at least three games as a referee (two as 1st Referee and one as 2nd Referee), plus one as linejudge and one as scorer.
3.5 TECHNICAL FACILITIES (provided by the organizer)

3.5.1 Lecture Hall
- table and chair for each participant
- podium table and chairs for the instructors
- flip chart with marker pens
- PC with data show projector for use of Microsoft Power Point
- DVD player
- One copy of the Official Beach Volleyball Rules for each participant
- Copies of blank FIVB Beach Volleyball scoresheets for participants
- One copy of the Beach Volleyball Refereeing Guidelines, Refereeing Techniques, Beach Volleyball Protocols, and the Casebook for each participant.

3.5.2 Sports Facilities and Equipment
- two beach volleyball courts to FIVB specification
- all necessary equipment for each court (nets, sets of lines, etc)
- two referee stands (one for each court)
- player’s areas at each court, including two chairs each, umbrellas, water containers
- scorers table and two chairs with manual scoreboard for each court
- paddles 1 & 2 for Assistant Scorer at each court
- 2 flags and 2 towels for Linejudges (per court)
- two height measuring rods (one for each court)
- two 30 meters measuring tapes (one for each court)
- one ball pressure gauge, and enough Beach Volleyball balls
- one hand pump per court
- enough towels for Ball-Retrievers
- four flat rakes (two per court)
- hoses for watering the courts

3.5.3 Teams
- enough teams of a suitable standard for demonstration and competition play wearing numbered uniforms
- at the instructors request the players must demonstrate different faults connected with ball touch and the various Beach Volleyball techniques
- the teams will play matches in practice environment to give the course participants the opportunity to practice the functions of 1st referee, 2nd referee, linejudge and scorer. The participants will also need to perform the duties of ball person and rakers
- for the last 2/3 days of the course (depending if 5 or 7 days format) all matches are required to be played in competition environment.

3.6 COURSE PROGRAMME (model)
Note: This programme may be adapted to different course’s format
Day 1 – morning
Course Administration
• Official opening; individual presentations, etc
• Course Programme overview; specific regulations

Theory
• FIVB structure
• National Federation structure
• Qualification of Beach Volleyball referees
• Referee’s role in Beach Volleyball (on court and off the court duties)
• History of Beach Volleyball and summary history of Beach Volleyball rules
• Principles of the rules

Day 1 – afternoon
Theory and practice – Rules of the Game
• Rules 1, 2, and 3 (facilities and equipment)
• Practical demonstration on homologation of competition areas and equipment homologation
• Rules 4, 5, and 6 (participants)

Day 1 – evening
Theory – Rules of the Game
• Rules 7, 8, 9 and 10 (scoring system, preparation of the match, and structure of play)
• specific Beach Volleyball protocols (forfeit and default protocol, match protocol)

Day 2 – morning
Theory and practice – Rules of the Game
• Rules 19, 20, 21, and 22 (time-outs, delays, exceptional interruptions, court switches and intervals)
• specific Beach Volleyball protocols (medical injury protocol)
• Rules 11, 12, and 13, (states of play, playing faults, playing the ball)
• specific Beach Volleyball protocols (ball-mark protocol)
• Practical demonstration on assessment of ball contacts plus various protocols previously instructed

Day 2 – afternoon
Theory – Rules of the Game
• Rules 14, 15, 16, 17, 18, and 23 (ball and player at the net, service, attack-hit, block, misconduct)
• specific Beach Volleyball protocols (protest protocol)
• Rules 24, 25, 26, 27, and 28 (refereeing corps and procedures)
• Rule 29 (hand and flag signals for officiating)

Day 2 – evening
Theory – Rules of the Game
• scoring methodology
• administration of matches (procedures for ball retrieving, raking, watering the court, etc).
Day 3 – morning
Theory Examination
- Test overview and conditions
- Written test

Day 3 – afternoon
Practice
- Official homologation of competition courts
- Practice of officiating (1st referee, 2nd referee, scoring, linejudging, all court job roles).

Day 3 – evening
Review of practice
- Assessment of special situations experienced during practice of officiating

Days 4, 5, and/or possibly 6 and 7 – all day through
Practical Evaluation during official matches
- Each participant will officiate a minimum of three matches (two as R1, one as R2), plus one match as linejudge, and one match as scorer.
- Includes daily court checking plus daily referee meetings for individual and group feedback as appropriate

Final Day – evening
Course Administration
- Official closing; announcement of individual results, etc
- Eventual deliver of NF participation diploma

3.7 FINANCIAL CONDITIONS

The organiser must cover:
- Administrative expenses.
- Course Director’s and Instructor’s transportation (air ticket economy class, and local transportation).
- Course Director’s and Instructor’s board and lodging expenses (as per FIVB WT Delegate’s requirements).
- Course Director’s and Instructor’s per diem (in accordance to the FIVB Financial Regulations for each day of the official course duration plus any travel days); per diem and any reimbursement of transport costs, if necessary, will be paid in convertible currency).
- Visa, airport tax and vaccinations costs are included in the per diem.
- Local transportation for all participants.

The FIVB covers the following:

- For courses held in Development Centres, the FIVB is responsible for the per diem and transportation of the Instructors.
3.8 CERTIFICATE / ATTESTATION

No FIVB certificate or attestation is delivered after a national refereeing course. However the NF may deliver its own diploma.

3.9 FINAL REPORT

A final Course Report must be submitted to the FIVB by the Instructors, within the following two weeks, including, the number of participants, their names, country, general results, practical score evaluation and final remarks. (C-BVB6), (C-BVB7), (C-BVB8).

The daily programme and a group picture of the participants have to be attached to the final report.

4. INTERNATIONAL REFEREE CANDIDATE COURSES

Referees can be qualified as Candidates to the qualification of International Beach Volleyball Referees at Beach Volleyball International Referee Candidate Courses held in conjunction with FIVB recognized events (i.e.: Challenger, Satellite, Beach Volleyball tournaments at multi-sport events, etc) or any FIVB approved Continental or National Circuits.

4.1 CONDITIONS FOR FIVB RECOGNITION

Only under the direction and approval of the FIVB Refereeing Commission can Beach Volleyball International Referee Candidates Courses be organised by NFs affiliated to the FIVB, Development Centres and by Continental Confederations provided that the procedure is duly followed.

If a course does not fulfil conditions as per 2.1 above, or if it does not provide the full duration, standard or program, if 3 countries and 7 referees at least do not take part, or if either of the theory and practical examinations are not held, participants will not receive an attestation and the course will not be validated.

4.2 APPLICATION

The National Federation, Development Centre or Confederation, wishing to organise a Beach Volleyball International Referee Candidate course must apply in writing to the FIVB Volleyball Events Department by November 30th of each year, by using the standard forms under C-BVB1 and C-BVB2. These can be obtained from the current Regulations. Copies to be sent to the IRC, the Beach Volleyball Refereeing Commissioner and the Beach Volleyball Council of the Confederation in which the course is to be held.
4.3 PARTICIPANTS

4.3.1 ENTRY CONDITIONS

National Referees registered with the FIVB, as well as referees, who have previous participations at FIVB sanctioned international tournaments are entitled to participate in an International Beach Volleyball Referee Candidate Course and to become International Beach Volleyball Referee Candidates. The applicant must be registered with the FIVB as a National Referee, or have participated at FIVB sanctioned international tournaments, for at least two-(2) of the last five-(5) years prior to the Course. The FIVB Beach Volleyball Department may under exceptional circumstances accept participants based on the statement by the concerned NF that the candidate is among their most qualified Beach Volleyball referees in the country. Respective National Federations are responsible for submitting records of Beach Volleyball matches officiated (the minimum being domestic semi-final or final matches, or matches at any FIVB approved international tournaments).

Each invited National Federation may designate a maximum of two (2) National Referees, the organising National Federation may appoint up to five (5). An additional candidate from each participating country may be accepted, if a female referee is one of the proposed candidates. Prior to the course, participants will be examined on their knowledge of the FIVB Official Beach Volleyball Rules and of basic English. Also participants will follow, if necessary, an entry test to check their body mass index.

The FIVB reserves its rights to reject applicants who are not found in compliance with the current Regulations. The Course Director has the authority to send home participants, who do not correspond to the FIVB regulations requirements, i.e.: those participants who will not be found in compliance with the established BMI standard.

The number of participants should be 15 but not less than 7, except when otherwise authorised by the FIVB Beach Volleyball Refereeing Commissioner.

The FIVB will approve the list of participants and reserves the right to make a pre-selection if required. This list of participants must be submitted for FIVB approval the latest one month prior to the start of the course.

4.3.2 AGE LIMIT

The minimum age to participate in an International Refereeing Course is twenty five (25) and maximum is forty-one (41) at any time during the year of the course, proven by passport which contains at least the year of the person’s birth.

Note: Exception to this requirement would be a referee who currently is an International Volleyball Referee or International Volleyball Referee Candidate who has not reached his/her 51st birthday on the first day of the course.
4.3.3 MEDICAL

Each participant must present the official Medical Certificate for Participants (C-BVB5) together with his/her Individual FIVB Registration Form (C-BVB3).

4.4 INSTRUCTORS

The Course Director will be nominated by the IRC upon recommendation of the Beach Volleyball Refereeing Commissioner.

The Assistant to the Course Director will be nominated by the organising National Federation and submitted for the FIVB’s approval. The Assistant should if possible be a current Beach Volleyball Refereeing Delegate or a Beach Volleyball International Referee. For a full attendance IRCC, in case the Assistant to the Course Director not being qualified as Beach Volleyball Referee Course Instructor, one more Instructor will be assigned by the FIVB to assist the Course Director running the Course.

4.5 DURATION

Not less than three (3) days of theory and between three (3) and five (5) days of practical examination depending on the type of event and on the total number of participants.

4.6 WORKING LANGUAGE

*English is the compulsory working language of the course.* Lectures, written and oral examinations as well as all communications will be in English.

The Course Director must therefore check the candidates’ basic knowledge of English (read, write and speak English on a basic level). Candidates who do not fulfil this requirement cannot complete the course with a PASS.

*Interpreters are not allowed.* This condition must be clearly stated in the official invitation letter sent to NFs by the organiser (C-BVB4) and must also appear in the FIVB Registration Form (C-BVB3).

4.7 TECHNICAL FACILITIES (provided by the organiser)

4.7.1 LECTURE HALL

a) lecture hall, equipped with seats and writing surface, name tags for all participants and adequate space for observers
b) flip chart with marker pens or white board with marker pens
c) podium, table, microphones and chairs for the Instructor and Assistant
d) slide projector plus screen if requested
e) PC/notebook with Power Point application
f) data show Power Point projector plus screen
g) video camera (optional)
h) DVD player and screen
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i) FIVB Official Beach Volleyball Rules and current Refereeing Guidelines
j) scoresheets (blank and model)
k) one copy of the Refereeing Delegates Manual plus appendices
l) extracts from the Beach Volleyball Casebook
m) availability of all equipment: balls, flags etc…

4.7.2 SPORTS FACILITIES AND EQUIPMENT
a) two Beach Volleyball courts of the same standard as used for international competition, which can be used separately from the official competition schedule
b) scorers’ table for 10 persons, score sheets (official international), and flags for the line judges
c) all other appropriate match equipment should be available

4.7.3 TEAMS: PLAYERS AND PERSONNEL
a) as much as possible availability of international teams (local or foreign) duly uniformed playing at least one match for all of the participants for practical officiating, including scoring, line judge and scoreboard
b) availability of court personnel (ball retrievers, sand levellers, scoreboard operators, and player attendants).

4.8 PROGRAM
Following the Official Opening and general information to participants (1 hour), the course must cover the following theoretical and practical subjects:

4.8.1 GENERAL 3 hours
a) structure of the FIVB (main focus in Beach Volleyball)
b) history of Beach Volleyball in the world
c) system of qualification of Beach Volleyball referees by the FIVB
d) on and off the court rights and duties of an International Beach Volleyball Referee
e) psychological requirements of refereeing

4.8.2 THEORY OF OFFICIATING AND RULES OF THE GAME 16 hours
a) principles of the Rules of the Game
b) guidelines for practical applications of the Beach Volleyball Rules of the Game
c) specific Beach Volleyball protocols
d) hand signals for officiating
e) analyses of cases extracted from the Casebook
f) FIVB regulations for official competitions
g) administration of matches
h) technical homologation of competition courts
i) scoring methodology of the FIVB
j) linejudging and flag signals for officiating
4.8.3 PRACTICE OF OFFICIATING 4 hours
1st, 2nd referee, scorer, and line judge
a) confirmation and investigation of standard of judgement in play
b) practice of officiating for each participant in all roles
c) management of special cases, criticism of personal achievement during practice
d) experienced players' views demonstrated, discussed

4.8.4 TEST AND EXAMINATIONS 2 hours plus required matches
a) written examination (official test of the FIVB)
b) scoring examination (scorer and assistant scorer) during Beach Volleyball matches
c) practical examination (1st referee, 2nd referee, line judge) during Beach Volleyball matches
d) oral examination (20 minutes for each participant)

OVERALL TOTAL: 26 hours plus number of matches assessed

4.9 EXAMINATIONS / ATTESTATIONS AND CERTIFICATES

4.9.1 Once the theoretical instruction has been completed, the participants will undergo theoretical and practical examinations as above point 4.8.4.

4.9.2 The course must be scheduled by the organiser only on the occasion of FIVB recognized tournaments for the practical examination, and to give each participant the possibility of officiating at least 5 matches as 1st or 2nd referee and practical examination as a scorer and line judge.

4.9.3 Performances are evaluated according to the following scale:

Very Good – Good – Sufficient – Failed

4.9.4 Passing performance requires at least a performance of “Good” on one of the criteria (Theoretical and Practical) and at least “Sufficient” on the other criterion. Very Good = 85 and higher. Good = 70 to 84. Sufficient = 55-69. Insufficient = less than 55.

4.9.5 At the end of the course, the Course Director awards the participants an Attestation showing their respective results of the examinations.

4.9.6 Upon recommendation of the Beach Volleyball Refereeing Commissioner this attestation will be ratified by the IRC, and a Certificate will be sent by the FIVB Volleyball Events Department to each approved participant.
4.10 **FINANCIAL CONDITIONS**

The organiser must cover:
- Administrative expenses.
- Course Director’s and Instructor’s transportation (air ticket economy class, and local transportation).
- Course Director’s and Instructor’s board and lodging expenses (as per FIVB WT Delegate’s requirements).
- Course Director’s and Instructor’s *per diem* (in accordance to the FIVB Financial Regulations for each day of the official course duration plus any travel days); *per diem* and any reimbursement of transport costs, if necessary, will be paid in convertible currency).
- Instructor’s *per diem* according to FIVB Financial Regulations for each day of the official course duration plus any travel days
- Visa, airport tax and vaccinations costs are included in the per diem.
- Local transportation for all participants.
- No participation fee must be charged by organisers to the participants.

*Note: the organizer is responsible for all cost occurred by participants in case the Course is cancelled due to non compliance with FIVB regulations and procedures.*

The FIVB covers the following:
- For courses held in Development Centres, the FIVB is responsible for the per diem and the travel arrangements of the Instructors.

4.11 **RE-SITS OF EXAMINATIONS**

An individual candidate can only attend one re-examination opportunity.

In principle, re-examination opportunities must not be in the candidates’ home country.

Re-sits of Practical Examinations can only be at a recognized FIVB tournament, with the permission of the FIVB Beach Volleyball Refereeing Commissioner.

The theory PASS of 80% lasts for 2 calendar years and can be credited only if the Practical Examination is re-examined.

If the Referee fails the International Referee Candidate course, he may participate the following year in another course.

4.12 **PROCEDURES FOR SETTING-UP AN INTERNATIONAL REFEREE CANDIDATE COURSE**

4.12.1 Applications to be submitted by NFs, Development Centres or Continental Confederations to the FIVB Volleyball Events Department (standard application forms: **C-BVB1 and C-BVB2**) in writing by **November 30th of each year**.
4.12.2 Applications to be studied for approval/rejection by the FIVB Volleyball Events Department in coordination with the IRC and the Beach Volleyball Refereeing Commissioner.
Appointment of Instructors by the IRC upon recommendation of Beach Volleyball Refereeing Commissioner.
The FIVB to inform the organisers that the course has been granted/rejected and to communicate the names of the Course Director and Assistant Instructor after checking their availability.

4.12.3 FOUR MONTHS PRIOR TO THE COURSE
Organiser to send out the invitation letter (C-BVB4) together with enclosures (C-BVB3 and C-BVB5), which should be returned at least two months prior to the course. The organiser must also guarantee that entry visas will be delivered to each participant.

4.12.4 TWO MONTHS PRIOR TO THE COURSE
The Course Director to prepare, on the basis of the current Regulations, the Course Program with daily timetable, which should be communicated to the organiser with any specification of required material.

4.12.5 TWO MONTHS PRIOR TO THE COURSE
After receiving in return the forms under C-BVB3 and C-BVB5, the organiser to send the forms received from participants (checking their age) and list of participants to the FIVB for approval. Once the list is approved by the FIVB, the organisers to confirm the registration to participants and to provide them with all the relevant information including accommodation, visa / vaccinations requirements, daily program, etc…

Note: NF’s are responsible for ensuring that their participants comply with the entry conditions (article 4.3)

4.13 FINAL REPORT
The Course Director must submit a final report to the FIVB Volleyball Events Department, and to the FIVB Beach Volleyball Refereeing Commissioner, within the following 7 days, the number of participants, their names, country, remarks etc, (C-BVB6), (C-BVB7), (C-BVB8). Copies to be forwarded to the IRC.

The daily programme, a group picture and individual passport size pictures of each of the participants have to be attached to the final report.

4.14 REQUIREMENTS FOR BECOMING AN INTERNATIONAL REFEREE

4.14.1 PROCEDURES FOR NOMINATION
International Beach Volleyball Referees are those International Beach Volleyball Referee Candidates, as stated in Sub-Section 4.9 above, who within the 2 years following the course they passed, have officiated in at least one (1) FIVB recognized Beach Volleyball tournament an overall
number of five (5) matches as first referee and five (5) matches as second referee.

At any tournament where Candidates are evaluated there must be present an FIVB recognized Beach Volleyball Official (such as FIVB Beach Volleyball Referee Delegate, Referee Instructor) who upon being specifically notified for that task, will submit a report to the FIVB Beach Volleyball Refereeing Commissioner. A copy of each scoresheet referring to matches officiated by the candidate must be included in the report.

The Beach Volleyball Referee Commissioner will verify the report and its contents and then submit a proposal for their nomination to the IRC.

4.14.2 ATTESTATIONS AND CERTIFICATES
The FIVB will award a personal International Beach Volleyball Referee’s Certificate and ID card to those candidates who will be proposed by the IRC to the FIVB Executive Committee, and Board of Administration.

4.14.3 TITLE VALIDITY
The International Beach Volleyball Referee’s title is automatically renewed unless if the referee does not comply with the FIVB regulations.

a) An international referee, who has been inactive in national and international competitions for a 2-year period or more, will be suspended and his/her registration card returned to the FIVB as requested by the FIVB secretariat.

b) An International Referee who has not, for a 2-year period or more officiated at any international match, whilst continuing his national activity will be suspended from international activity:
   a. at the request of his NF, the Referee Commissioner may grant another examination to resume his refereeing activity; and
   b. exceptional cases may be examined by the Referee Commissioner at the request of the NF

c) When an International Referee has interrupted his refereeing activity for work or study reasons for a 2-year period or more and his Federation asks for him/her to be reinstalled at the end of the absence, he/she may, with the Commissioner’s approval pass an examination in order to be re-admitted to the list of International Referees.

4.14.4 COUNTRY QUOTA
Each individual country shall have a limit of six (6) International Beach Volleyball Referees except with the permission of the IRC, which shall raise this limit up to ten (10).

5. CONTINENTAL REFEREEING COURSES
Referees can be qualified as Continental Referees at Continental Referee courses. Continental Beach Volleyball Referee courses must conform with all terms and conditions applying to International Referee Candidate Courses with the following exceptions:
• The working language will be “other than English”.
• Continental Referees become International Referee candidates by passing an examination in English.
• Under very special circumstances, a referee can be qualified as Continental Referee at International Referee Candidate Courses.

Conditions for a Continental Referee to become International Referee Candidate:

1. The referee must pass an English examination in reading, writing and speaking administered by the concerned Confederation Referee Commission within two years of successful completion of the course.

2. The results of this examination must be officially communicated to the FIVB Volleyball Events Department and to the FIVB Beach Volleyball Referee Commissioner.

Conditions for a Continental Referee to submit for International Referee nomination:

3. After points 1 and 2 above have been completed, the referee must submit for assessment by an FIVB recognized Beach Volleyball Official (such as FIVB Beach Volleyball Referee Delegate, Referee Instructor) at an official FIVB Beach Volleyball tournament, as per point 4.14.1 above.

6. REFRESHER COURSES

Refresher courses do not qualify referees but are aimed to update their knowledge of the Official Beach Volleyball Rules, Beach Volleyball Referee Guidelines and Beach Volleyball Refereeing Techniques. The course will also improve their practical refereeing skills, especially where new rules have been introduced or amended by the FIVB Congress.

This type of course can be organised at national or international level by National Federations, Development Centres and Continental Confederations.

6.1 APPLICATION

The organiser must apply in writing at least 4 months prior to the course start date, to the FIVB, by using the standard forms (C-BVB1 and C-BVB2) with copy to the Beach Volleyball Referee Commissioner and the IRC for their information, and to the Commission of the Confederation in which the course is to be staged.

6.2 PARTICIPANTS

a) Entry conditions

Participants must be National or International Referees

b) Working language
Beach Volleyball Refereeing Courses
GENERAL REGULATIONS

For international referees: basic English. No Interpretation allowed.
For national referees: English, French, Spanish, Arabic, Portuguese, local language.
Translation into the national language may be provided.

c) Entries

The number of entries is fixed by the organisers depending on the facilities provided for the course.

d) Medical

Each participant must present the official Medical Certificate for Participants (C-BVB5)

6.3 INSTRUCTORS

A Course Director will be nominated by the IRC upon recommendation of the Beach Volleyball Refereeing Commissioner.

If there are more than 20 participants, or if the practice is not in one only court, an Assistant to the Course Director will be nominated by the organising National Federation and submitted for the FIVB’s approval. The Assistant should if possible be a current FIVB Beach Volleyball Refereeing Delegate or a Beach Volleyball International Referee.

6.4 DURATION

The duration of the course should be between 3 – 7 days.

6.5 TECHNICAL FACILITIES (provided by the organiser)

6.5.1 Lecture hall

- lecture hall, equipped with seats and writing surface, name tags for all participants and adequate space for observers
- flip chart with marker pens or white board with marker pens
- podium, table, microphones and chairs for the Instructor and assistant
- slide projector plus screen if requested
- PC/notebook with Power Point application
- data show Power Point projector plus screen
- video camera (optional)
- DVD player and screen
- FIVB Official Beach Volleyball Rules
- current Refereeing Guidelines
- scoresheets (blank and model)
- one copy of the Refereeing Delegates Manual plus appendices
- extracts from the Beach Volleyball Casebook
- availability of all equipment: balls, flags etc…
6.5.2 Sports facilities and equipment
- two Beach Volleyball courts of the same standard as for international competition, which can be used separately from the official competition schedule (all appropriate equipment must be available)
- scorers’ table for 10 persons, score sheets (official international), and flags for the line judges

6.5.3 Teams: players and personnel
- as much as possible availability of international teams (local or foreign) duly uniformed playing at least one match for all of the participants for practical officiating, including scoring, line judge and scoreboard
- availability of court personnel (ball retrievers, sand levellers, scoreboard operators, and player attendants).

6.6 COURSE PROGRAMME

The course content must cover the latest amendments to the Official Beach Volleyball Rules by the FIVB Congress and all the adjustments and clarifications made during the current season.

It must also focus on the updating of each candidate and explain the current philosophical direction of the rules and what is the objective of the game globally. It is vital that the candidates are fully aware of the requirements for improving their performance as a referee.

6.7 EXAMINATIONS

There being no examination, the participants receive no attestation / Certificates. However, the organiser may issue a diploma printed for the occasion.

6.8 FINANCIAL CONDITIONS

The organiser must cover:
- Administrative expenses.
- Course Director’s and Instructor’s transportation (air ticket economy class, and local transportation).
- Course Director’s and Instructor’s board and lodging expenses (as per FIVB WT Delegate’s requirements).
- Course Director’s and Instructor’s per diem (in accordance to the FIVB Financial Regulations for each day of the official course duration plus any travel days); per diem and any reimbursement of transport costs, if necessary, will be paid in convertible currency).
- Visa, airport tax and vaccinations costs are included in the per diem.
- Local transportation for all participants.
The FIVB covers the following:

- For courses held in Development Centres, the FIVB is responsible for the per diem and the travel arrangements of the Instructors.

6.9 FINAL REPORT

A final Course Report must be submitted to the FIVB by the instructors, within the following two weeks, including the daily programme, the number of participants, their names, countries, general results and final remarks. (C-BVB6), (C-BVB7), (C-BVB8).

The daily programme and a group picture of the participants have to be attached to the final report.

LIST OF APPENDICES

Appendix A – Beach Volleyball IRCC Standard Programme
Appendix A - International Referee Candidate Course Standard Programme

Section 1: Course Details

<table>
<thead>
<tr>
<th>Dates</th>
<th>Venue</th>
<th>Country</th>
<th>Tournament</th>
<th>Instructor</th>
<th>Assistant</th>
</tr>
</thead>
</table>

Section 2: Course Programme

**Day 1 (---------) Theory Clinic**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Authority</th>
<th>Instructors</th>
<th>Candidates</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.00</td>
<td>Official Opening by local Authorities</td>
<td>Authorities</td>
<td>Organizers</td>
<td>Instructors</td>
</tr>
<tr>
<td></td>
<td>Followed by:</td>
<td></td>
<td></td>
<td>Candidates</td>
</tr>
<tr>
<td></td>
<td>- official photo</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- course programme and specific regulations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.00</td>
<td>Theory Session 1 (3 hours) including oral test in English</td>
<td></td>
<td>Instructors</td>
<td>Candidates</td>
</tr>
<tr>
<td></td>
<td>Includes coffee-break</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- structure of the FIVB</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- history of Beach Volleyball</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- system of qualification of BVB referees by the FIVB</td>
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<tr>
<td></td>
<td>- on and off the court rights and duties of an International Beach Volleyball referee</td>
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<tr>
<td></td>
<td>- psychological requirements of refereeing</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>13.00</td>
<td>Lunch</td>
<td></td>
<td>same</td>
<td>same</td>
</tr>
<tr>
<td>15.00</td>
<td>Theory Session 2 (4 hours). Includes coffee-break.</td>
<td></td>
<td>Instructors</td>
<td>Candidates</td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- principles of the Rules of the Game</td>
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</tr>
<tr>
<td></td>
<td>- rules of the game</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- guidelines for practical application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.00</td>
<td>Dinner</td>
<td></td>
<td>same</td>
<td>same</td>
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</table>

Close of Day 1

**Day 2 (---------) Theory Clinic**

<table>
<thead>
<tr>
<th>Time</th>
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<th>Authority</th>
<th>Instructors</th>
<th>Candidates</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.00</td>
<td>Theory Session 3 (4 hours). Includes coffee-break.</td>
<td></td>
<td>Instructors</td>
<td>Candidates</td>
</tr>
<tr>
<td></td>
<td>Contents</td>
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</tr>
<tr>
<td></td>
<td>- rules of the game</td>
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<tr>
<td></td>
<td>- guidelines for practical application</td>
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<tr>
<td></td>
<td>- specific Beach Volleyball protocols</td>
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</tr>
<tr>
<td>13.00</td>
<td>Lunch</td>
<td></td>
<td>same</td>
<td>same</td>
</tr>
<tr>
<td>15.00</td>
<td>Theory Session 4 (4 hours). Includes coffee-break.</td>
<td></td>
<td>Instructors</td>
<td>Candidates</td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- specific Beach Volleyball protocols</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- hand signals for officiating</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- analyses of cases</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.00</td>
<td>Dinner</td>
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Close of Day 2
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<th>Time</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.00</td>
<td>Theory Session 5 (2 hours) – same as tournament Referee Clinic</td>
<td>Instructors, Candidates</td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- FIVB regulations for official competitions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- administration of matches</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- technical homologation of competition courts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Coffee-break</td>
<td></td>
</tr>
<tr>
<td>13.00</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>14.00</td>
<td>Practice of Officiating to be held simultaneously with the CQPO matches</td>
<td>Instructors, Candidates, Plus event's Scorers + LJs + CQPO Players</td>
</tr>
<tr>
<td></td>
<td>of the Challenger</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- practical clinic, including full dress rehearsal with linejudges, scorers and court personnel assigned for the tournament</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- practice of officiating for each participant in all roles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Set-up required:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>courts as required for CQPO matches, all according to standard competition requirements</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Followed by:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>meeting for assessment of special cases during practice</td>
<td></td>
</tr>
<tr>
<td>18.00</td>
<td>Dinner</td>
<td></td>
</tr>
<tr>
<td>20.00</td>
<td>Theory Examination (2 hours)</td>
<td>Instructors, Candidates</td>
</tr>
<tr>
<td></td>
<td>Contents</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Test overview and conditions</td>
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<tr>
<td></td>
<td>- Written examination</td>
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<td>Close of Day 3 at 22.00</td>
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**Day 4 (--------) Practical assessments of candidates (Qualification Tournament)**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00</td>
<td>Daily Meeting</td>
<td>Instructors, Candidates, Local Refs</td>
</tr>
<tr>
<td></td>
<td>Court Homologation</td>
<td></td>
</tr>
<tr>
<td>From 9.00</td>
<td>Official matches</td>
<td>Candidates, Eventually Local Refs</td>
</tr>
<tr>
<td></td>
<td>(number of required sessions and courts for Qualification including individual feedback as appropriate)</td>
<td></td>
</tr>
<tr>
<td>From 12.30 up</td>
<td>Lunch (in rotating system)</td>
<td>Instructors, Candidates, Local Refs</td>
</tr>
<tr>
<td>to 14.00</td>
<td>Official matches</td>
<td>Candidates, Eventually Local Refs</td>
</tr>
<tr>
<td>up to around 19.00</td>
<td>Official matches</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(number of required sessions and courts for Qualification including individual feedback as appropriate)</td>
<td></td>
</tr>
<tr>
<td>Followed by</td>
<td>Daily Referee’s Meeting for Group Feedback</td>
<td>Instructors, Candidates, Local Refs</td>
</tr>
<tr>
<td>From 19.30 up</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Beach Volleyball Refereeing Courses

**GENERAL REGULATIONS**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Roles</th>
</tr>
</thead>
<tbody>
<tr>
<td>to 21.00</td>
<td>Dinner</td>
<td>Candidates/Local Refs</td>
</tr>
<tr>
<td>21.00</td>
<td>Main Draw General Technical Meeting</td>
<td>Instructors/Candidates</td>
</tr>
<tr>
<td></td>
<td>Close of Day 4 at 21.30</td>
<td>Local Refs</td>
</tr>
</tbody>
</table>

**Day 5 to 6 (or 8) (------) Practical assessments of candidates (Main Draw Tournament)**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Roles</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00</td>
<td>Daily Meeting</td>
<td>Instructors/Candidates</td>
</tr>
<tr>
<td>From 9.00</td>
<td>Court Homologation</td>
<td>Local Refs</td>
</tr>
<tr>
<td>From 12.30 up to 14.00</td>
<td>Lunch (in rotating system)</td>
<td>Instructors/Candidates</td>
</tr>
<tr>
<td>up to around 19.00</td>
<td>Official matches</td>
<td>Local Refs</td>
</tr>
<tr>
<td>Followed by</td>
<td>Daily Referee’s Meeting for Group Feedback</td>
<td>Instructors/Candidates</td>
</tr>
<tr>
<td>From 19.30 up to 21.00</td>
<td>Dinner</td>
<td>Instructors/Candidates</td>
</tr>
<tr>
<td>Followed by</td>
<td>Announcement of Results of Theory Close of Day</td>
<td>Local Refs</td>
</tr>
</tbody>
</table>

**LAST DAY**

- Official closing of the International Beach Volleyball Referee Candidate Course with distribution of Certificates

Programme to be duly adjusted and signed by the concerned FIVB Course Director