

Name of competition hall : .....

City : ..... Adress : ..... Telephone : .....

**1 SITUATION**

a) Present conditions :  Ready  To be renovated  To be built Starting Date : .....

b) Proposed to be :  Main hall  Secondary hall Completion Date : .....

c) Owner :  The state  The city  Private

Director or Manager : ..... Fax : ..... Tel : ..... e-mail : .....

**2 DISTANCE FROM**

|                  | City centre | Teams' hotel | Officials' Hotel |
|------------------|-------------|--------------|------------------|
| a) in km :       |             |              |                  |
| b) Time by bus : |             |              |                  |

**3 SEATING CAPACITY**

| STANDS FOR          | FIVB REQUIREMENTS |             | Currently available | Changes in the future | Findings during final inspection |
|---------------------|-------------------|-------------|---------------------|-----------------------|----------------------------------|
|                     | Main Hall         | Other Halls |                     |                       |                                  |
| a) TOTAL            | 15,000            | 5,000       |                     |                       |                                  |
| b) FIVB             | 25                | 10          |                     |                       |                                  |
| c) Guests/ Sponsors | 100               | 25          |                     |                       |                                  |
| d) Organiser        | as needed         |             |                     |                       |                                  |
| e) Press            | as needed         |             |                     |                       |                                  |
| f) Teams            | 75                | 25          |                     |                       |                                  |
| g) Referees         | 20                | 5           |                     |                       |                                  |

**4 COMPETITION AREA**

|                          |                             |           |  |  |  |
|--------------------------|-----------------------------|-----------|--|--|--|
| a) Dimensions            | 40 x 25 m                   | 39 x 19 m |  |  |  |
| b) Height                | 12.5                        | 12.5      |  |  |  |
| c) Flooring              | Taraflex on wooden floor    |           |  |  |  |
| d) Under floor cover     | Wood on beams               |           |  |  |  |
| e) Court lighting        | movable lamps               |           |  |  |  |
| - Intensity              | 1500 lux at 1 m floor       |           |  |  |  |
| - Lamp location          | above end of side free zone |           |  |  |  |
| - Beam diffusion         | without shadows             |           |  |  |  |
| - Over center line       | none                        |           |  |  |  |
| f) Stands lighting       | Deemed during matches       |           |  |  |  |
| g) Free zone             | without obstacles           |           |  |  |  |
| - from side lines        | 5m                          | 5m        |  |  |  |
| - from end lines         | 8m                          | 8m        |  |  |  |
| - free passage way       | 3m                          | no        |  |  |  |
| h) Electronic Scoreboard | 2                           | 1         |  |  |  |

**6 ELEC. SCORE BOARD**

|                            | FIVB REQUIREMENTS |             | Currently available | Changes in the future | Findings during final inspection |
|----------------------------|-------------------|-------------|---------------------|-----------------------|----------------------------------|
|                            | Main Hall         | Other Halls |                     |                       |                                  |
| a) Teams name, T-O & Subs. |                   |             |                     |                       |                                  |
| b) Service Indicator       |                   |             |                     |                       |                                  |
| c) Current Score           |                   |             |                     |                       |                                  |
| d) Previous Sets Score     |                   |             |                     |                       |                                  |

**5 WARMING UP COURTS**

|                           |                       |         |  |  |  |
|---------------------------|-----------------------|---------|--|--|--|
| a) Quantity               | 2                     | 2       |  |  |  |
| b) Height of free ceiling | 7m                    | 7m      |  |  |  |
| c) Playing area           | 24 x 15m              |         |  |  |  |
| d) Lamps & Windows        | protected             |         |  |  |  |
| e) Location               | direct court access   |         |  |  |  |
| f) Flooring               | same as playing court |         |  |  |  |
| g) Posts                  | Senoh no wiring       |         |  |  |  |
| h) Lighting               | 700 Lux               | 700 Lux |  |  |  |

**6 TECHNICAL BUREAU**

|                     |                         |                   |  |  |  |
|---------------------|-------------------------|-------------------|--|--|--|
| a) Dimensions       | 50 m <sup>2</sup>       | 30 m <sup>2</sup> |  |  |  |
| b) Electric wiring  | for photocopier voltage |                   |  |  |  |
| c) Electric sockets | 10                      | 5                 |  |  |  |
| d) Lighting         | sufficient              | sufficient        |  |  |  |

**7 VIS WORKING ROOM**

|                            |                                  |            |  |  |  |
|----------------------------|----------------------------------|------------|--|--|--|
| a) Size                    |                                  |            |  |  |  |
| b) Electric wiring         | for computers, printers, copiers |            |  |  |  |
| c) Fax & Modem connections | 1 each                           |            |  |  |  |
| d) Electric sockets        | 6                                | 6          |  |  |  |
| e) Lighting                | sufficient                       | sufficient |  |  |  |

| 8 FIVB WORKING AND RECEPTION ROOMS | FIVB REQUIREMENTS |                   | Currently available | Changes in the future | Findings during final inspection |
|------------------------------------|-------------------|-------------------|---------------------|-----------------------|----------------------------------|
|                                    | Main Hall         | Other Halls       |                     |                       |                                  |
| a) FIVB President                  | 40 m <sup>2</sup> | no                |                     |                       |                                  |
| b) Technical Delegates             | 40 m <sup>2</sup> | no                |                     |                       |                                  |
| c) Administrative delegate         | 16 m <sup>2</sup> | no                |                     |                       |                                  |
| d) Press Delegate                  | 24 m <sup>2</sup> | no                |                     |                       |                                  |
| e) Control Committee (CC)          | 24 m <sup>2</sup> | 16 m <sup>2</sup> |                     |                       |                                  |
| f) Refereeing Sub-committee        | 16 m <sup>2</sup> | no                |                     |                       |                                  |
| g) VIP Lounge                      | 40 m <sup>2</sup> | no                |                     |                       |                                  |
| h) CC and FIVB Lounge              | 24 m <sup>2</sup> | 16 m <sup>2</sup> |                     |                       |                                  |
| i) Referees Lounge                 | 24 m <sup>2</sup> | 24 m <sup>2</sup> |                     |                       |                                  |

### 9 MEDICAL ROOMS

|                               |                   |                   |  |  |  |
|-------------------------------|-------------------|-------------------|--|--|--|
| e) Anti-doping                | 50 m <sup>2</sup> | 50 m <sup>2</sup> |  |  |  |
| f) First-aid and alcohol-test | 25 m <sup>2</sup> | 25 m <sup>2</sup> |  |  |  |
| g) Toilet                     | in anti-doping    |                   |  |  |  |
| h) Shower                     | in anti-doping    |                   |  |  |  |

### 10 RADIO & TV BOOTHS

|                             |           |              |  |  |  |
|-----------------------------|-----------|--------------|--|--|--|
| a) Radio                    | 1         | 1            |  |  |  |
| b) TV Host Broadcaster      | 1         | 1            |  |  |  |
| c) International Broadcast. | as needed | as needed    |  |  |  |
| d) FIVB                     | 1         | if requested |  |  |  |
| e) Press                    |           |              |  |  |  |

### 11 PRESS AREA

|                            |                        |              |  |  |  |
|----------------------------|------------------------|--------------|--|--|--|
| a) Access                  | Direct to stand        |              |  |  |  |
| b) Press Room              | 100 places             | 25/50 places |  |  |  |
| c) Lounge, Cafeteria, etc. | 100 places             | 25/50 places |  |  |  |
| d) Interview room          | 100 places             | 25/50 places |  |  |  |
| e) Dark room               | 10 places              | 5/10 places  |  |  |  |
| f) Telecom Room            | adjacent to press room |              |  |  |  |
| - Telephone booths         | 10                     | 3            |  |  |  |
| - Local & public phones    | 4                      | 2            |  |  |  |
| - Telex + printer lines    | 4                      | 2            |  |  |  |
| - Fax Infotexte            | 2                      | 1            |  |  |  |
| - Telephoto machine        | 2                      | 1            |  |  |  |

### 12 CHANGING ROOMS

|                        |  |          | Currently available | Changes in the future | Findings during final inspection |
|------------------------|--|----------|---------------------|-----------------------|----------------------------------|
| a) Teams               | 30 m <sup>2</sup> each, equipped with: |          |                     |                       |                                  |
| - Showers              | 5                                      | 5        |                     |                       |                                  |
| - Massage tables       | 1                                      | 1        |                     |                       |                                  |
| - Toilets              | 3                                      | 3        |                     |                       |                                  |
| - Lockers              | 15                                     | 15       |                     |                       |                                  |
| - Easy Chairs, benches | 15                                     | 15       |                     |                       |                                  |
| b) Referees (2 rooms)  | 20 m <sup>2</sup> each, equipped with: |          |                     |                       |                                  |
| - Showers              | 2                                      | 2        |                     |                       |                                  |
| - Toilets              | 1                                      | 1        |                     |                       |                                  |
| - Lockers              | 6 and 10                               | 6 and 10 |                     |                       |                                  |

### 13 ADVERTISING

|                     |      |      |  |  |  |
|---------------------|------|------|--|--|--|
| a) Scoreboard       | none | none |  |  |  |
| b) On the floor     | none | none |  |  |  |
| c) Inside the hall  | none | none |  |  |  |
| d) Outside the hall |      |      |  |  |  |

### 14 TELEPHONES

|                        |            |  |  |  |
|------------------------|------------|--|--|--|
| a) Medical services    | compulsory |  |  |  |
| b) Working & Reception | compulsory |  |  |  |
| c) Secretariat         | compulsory |  |  |  |
| d) On the court side   | compulsory |  |  |  |

Certified by FIVB: .....  
(name of representative, title and signature.)

Hall Manager: .....  
(name of representative, title and signature.)

National Federation : .....  
(name of representative, title and signature . Seal of N.F.)

Place and date : .....