



+ 5 DAYS WT/20



MEDIA REPORT

This form must be filled out by the Press Director who must verify that all requested material will be enclosed and sent to the FIVB Press Department via DHL (or similar express world mail) within 5 days after the end of the event or via email at press@fivb.com

CATEGORY	MEN <input type="checkbox"/>	WOMEN <input type="checkbox"/>
TITLE OF THE EVENT: (Open) (Grand Slam) (World Championships)	
COMPETITION SITE: (City) (Country)	

I. MEDIA REPORT

- a) Name of the Press Director:
- b) Name of the Photographer (including the signed Agreement):
- c) Name of the Announcer (speaker):
- d) Number of accredited journalists:
Note: please enclose a list with names of journalists, their email, the media they represent
- e) Local/National Communication List:
Note: please enclose the local/national communication list (names of journalists, media, fax and e-mail address) to whom the Daily Bulletin and press releases were sent.
- f) Press Conferences:
 - (date)..... (place)..... (attendance)
 - (date)..... (place)..... (attendance)
 - (date)..... (place)..... (attendance)
 - (date)..... (place)..... (attendance)
 - (date)..... (place)..... (attendance)

II. PRESS CUTTINGS

Please attach all press cuttings (original) that refer to the competition and complete the information below:

- a) Number of articles with highlights of the matches:
 Number of pages:
- b) Newspaper clippings from the 5 most important newspapers in the country, including header

Header: _____ number of cuttings: _____

Header: _____ number of cuttings: _____

Header: _____ number of cuttings: _____

Header: _____ number of cuttings: _____

Header: _____ number of cuttings: _____

III. COLOUR SLIDES / COLOUR PICTURES (13 x 18 cm) and DIGITAL PHOTO FILES

Please include photographs of the following (see attached checklist)

- a) Panoramic view of the stadium (min. 5) of the beaches and of the city centre (min. 5)
- b) Stadium with focus on the crowd and filled stands (min. 5)
- c) Spectacular action shots (close-up) of all the Main Draw athletes (min. 30)
- d) Awarding ceremony and podium (min. 10)
- e) Post-match interview of the athletes and athletes ' press conference (min. 5)
- f) VIPs and personalities attending the event (min. 5)
- g) Portrait pictures of the participating teams (all Main Draw teams)
- h) Any other pictures including social activities, welcome or farewell dinner, technical meeting, press conferences, close-up of trophies, etc.
- i) TV Broadcasting (Minimum 15)
Broadcast equipment (camera positions, cameraman operating camera with court/event in background, different types of microphones, broadcast staff, technicians in working atmosphere as well as relaxed, commentators' booths/positions, commentators with equipment in action, OB vans etc.
- j) Marketing (Minimum 15)
For each sector (A, B, C, D): one general view of the advertising panels (1st, 2nd and 3rd rows).
Key marketing elements such as World Tour logo exposure, inflatables, net and referee's stand, athletes, referees, ball retrievers, and other court personnel uniforms, photographers, broadcasters' staff, athletes' time-out area with umbrellas and beverage coolers, selling booths, podium, scoreboard, event brackets billboard, press conference identification, flags, etc.

Notes:

The name of the photographer, date, topic of the pictures (i.e. name of the athletes, dignitaries etc) and location must be marked on the reverse side of each picture and the digital files must be properly captioned (File Properties in Adobe Photoshop). The original WT/07 must be enclosed to this form.

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IV. COMMENTS

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Date:

Signature:

SWATCH-FIVB WORLD TOUR PHOTOGRAPHY CHECKLIST

		Quantity	File	Colour Prints	CD	Fivb.org	FIVB Press Dept.	Media report
TYPE OF PHOTOS								
1	Portraits of all Main Draw teams	All	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Action shots of Main Draw athletes	Min. 30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Photos for each day of the competition	Min. 20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Prize giving	Min. 20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	All high-resolution originals	All	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Stadium	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	Spectators	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8	Venue/city centre	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9	Entertainment	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
10	VIPs/celebrities	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11	Interviews	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
12	Press conferences	Min. 5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
13	Press infrastructure	Min. 10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
14	TV equipment	Min. 15	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
15	Advertising panels	Min. 15	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>